

APPROVED

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.15 – 11.00am
Date of Meeting:	Wednesday 19 July 2023
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net / Wendy Commons: wcommons@nhs.net
Apologies:	Richard Jenkins, Chief Executive, TRFT Toby Lewis, Chief Executive, RDaSH Sue Cassin, Chief Nurse - Rotherham, NHS South Yorkshire ICB Dr Anand Barmade, Clinical Director, Connect Healthcare Dr Neil Thorman, Primary Care Representative, RPCCG Nicola Curley, Director of Children's Services, RMBC Wendy Allott, Chief Finance Officer – (Roth), NHS SY ICB
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member

Members Present:

Chris Edwards (**CE**), Chairing, Executive Place Director - Rotherham, NHS South Yorkshire Integrated Care Board (ICB)

Ben Anderson (**BA**), Director of Public Health, RMBC

Shafiq Hussain (**SH**), Chief Executive, VAR

Dr Jason Page (**JP**), Medical Director, NHS SY ICB

Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB

Ian Spicer (**IS**), Strategic Director of Adult Care, RMBC

Claire Smith (**CS**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB

Participants:

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB

Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

Ruth Nutbrown (**RN**), Head of Governance and Risk, NHS South Yorkshire ICB (Item 3)

Lee Outhwaite (**LO**), Chief Finance Officer, NHS South Yorkshire ICB

In Attendance:

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Radhika Gosakan, Consultant Obstetrician, The Rotherham Foundation Trust (observing)

APPROVED

Item Number	Discussion Items
i16/07/23	<p>Place Performance Report - July</p>
	<p>CS gave highlights from this month's performance report.</p> <ul style="list-style-type: none"> - Diagnostic continues to perform well compared to the national picture, although there are some areas that are challenged i.e. gastro and sleep. - On referral to treatment we are better than the national average. - IAPT (now known as talking therapy) continues to perform well against both targets in terms of access. - Cancer position is reasonable position with people seen 31 days after referral to treatment at 91.4% - We have been around 75% (over the last three months) for 28 days faster diagnosis standard which is an improving position, however 62 days remains a challenge at 63.2% in April against a target of 85% - There have been no mixed sex accommodation breaches in the last 2 months - There have been a few cancelled operations per quarter, likely due to the ongoing challenges of strikes. - We continue to perform well on wheelchair waits for assessments for children. - We are awaiting the publication of 4-hour target data but have been reporting based on our Sitrep information, this shows that although challenged the Trust is meeting their trajectory which has been set to ensure 75% is reached by Oct 23. - Handover times over 60 minutes were strong in May but crept up slightly in June, that said we continue to perform relatively well across the targets. - GP appointments appear to be under plan however, this is believed to be a recording issue as our extended access and same day appointments are not being counted in the figures and should be. Work is underway to rectify this issue. - Face to face appointments offered continue to increase monthly and is over 78% now. - C-difficile figures have been identified as being slightly higher than expected and this is being investigated by Trust colleagues. - Urgent Community Response (UCR) continues to perform well against the 2-hr target at around 80% and there is currently an improving picture for delayed discharge and no right to reside which is positive.

APPROVED

CE thanked CS for update which reflects that Rotherham continues to be in a better position in terms of discharge which will help with assurance as we approach winter. The challenge has been in homecare but IS reported that issues around the adult social care response to demand have improved. It is important to get a better understanding of why this so that we can be better prepared for when demand comes.

Work has been done to promote and widen knowledge around the virtual wards which is currently around 36 patients with an ambition to get to 100 by the end of March. Turnover with virtual ward patients is around 5 days.

Following discussion, it was noted that there are still residual issues from covid and pressure of time. It was agreed a more detailed discussion around homecare demand and an evaluation of the virtual ward will be helpful at Place Leadership Team in early August.

Action: LG

MW commented that there has been great work on discharge with teams working together but it would be helpful to discuss and consider how to maintain the position when there is pressure and recover more quickly.

Place Board thanked all teams involved which has contributed to the improved position for Rotherham.

CE reported that a Rotherham Place Confirm and Challenge meeting had been held recently with the ICB where no concerns had been raised.

i17/07/23 Medical Director Update

JP informed Members of the main areas in his role which include the Integrated Care Partnership, Vice Chairman of the Rotherham Health & Wellbeing Board, the Primary Care Collaborative Board (which now include pharmacy, optometry and dentists) and internal work around the cancer alliance and the Children & Young People's alliance. He also covers wider GP work across NHS SY ICB and, as there are currently just three Medical Directors across the patch, it can be challenging.

He went on to advise that a service around patient safety is now in place and he has been invited to take place in serious incident committee which is working well and enables debate to take place into events.

He is also involved in the primary care recovery plan and social prescribing and anticipatory care work.

Other work Dr Page is currently participating in are capital schemes, the quality contract, new safety medicines dashboard, case management best practice and spirometry which is now centralised at Breathing Space.

Recently, he had taken part in a practice manager's meeting and discussed the importance of primary care planning for strikes to add system resilience.

i18/07/23 ICB Board Assurance Framework

RN joined the meeting. CE explained that the Integrated Care Board risk register was being shared with partners at each Place Board so that Members could review the approach being taken to risks at Place level and raise any issues.

Members noted the risk register and issues log. There were no issues to be raised with the ICB's scoring and assessment of risk.

APPROVED

RN highlighted that a Risk Summit had been held with Barnsley Place Board members last week to develop their risk register and Rotherham may wish to consider this in the future.

RN to share the outcome of the work with Barnsley so that Rotherham Place Board can review and consider the benefits of Rotherham Place setting aside time for a similar session.

Action: RN

i19/07/23 Minutes and Action Log from 17 May 2023 Meeting

The minutes from the May meeting were accepted as a true and accurate record.
The action log was reviewed and up to date.

i20/07/23 Communication to Partners

Partners are welcome to share the Place Performance report if they wish.

i21/07/23 Risks and Items for Escalation

None.

i22/07/23 Future Agenda Items:

Future items – suggestions to be e-mailed to LG.

Standing Items

- Rotherham Place Performance Report
- Place Prescribing Report (August)
- Risk Register (Monthly for information)
- Quality, Patient Safety and Experience Dashboard (August)

i23/07/23 Date of Next Meeting

The next meeting will take place on **Wednesday 16 August 2023** from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham

APPROVED

Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Suzanne Joyner	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)